

**2009-2010 BTEST Summer Student Employment Program  
Job Description**

Position Title: CORRECTIONAL OFFICER

Department/Entity: KAINAI CORRECTIONAL CENTRE

Position Term: 14 Weeks

Rate of Pay: \$ 10 /Hour

Deadline to Apply: MAY 4/09

**General Description:**

Provide care, control and custody of minimum security facility and offenders.

**Major Duties and Responsibilities:**

- Provide security and enforce rules/regulations of KCC.
- Supervise offender movement/escort offenders to various activities + work sites.
- Provide written reports of any incidents involving offenders in + out of the centre
- any other duties as assigned by the Supervisor.

**Necessary Knowledge, Abilities and Skills:**

- Good communication skills.
- Good writing skills.
- Ability to work in a team environment

**Necessary Training and Experience:**

- Criminal Justice program
- Social Work program